

## Committee Charter - **Communication Committee**

Mission Statement - The purpose of the Communications Committee is to provide communication to the St Michael and All Angels community including the Members, Staff, Vestry and Diocese. The Communication Committee's goal is to provide relevant and timely two-way communication through all STMAA channels including the Web Site, Eblast, Messenger and Bulletin.

This will be a special purpose committee that is for the life of the search process and will end after a new rector is hired.

The committee will consist of at least one Vestry member and 2 – 3 members of the Parish. Committee members from the Parish will be chosen based on interest and submission of a letter of interest to the vestry. Members will be chosen by the Communication Committee Vestry member(s). The Vestry member(s) of the committee will serve in an advisory, non-voting role.

Chairperson of the Committee will be chosen by the members of the committee in a vote.

Activities and Duties – The committee will meet at least every other week to identify to activities of the Profile Committee, Search Committee, Vestry and Staff as it relates to the search and selection of a new permanent Rector for the Parish.

The committee will be responsible for writing articles for the various communication channels as well as communicating to the Profile Committee, Search Committee, Vestry and Staff important information from the Parish to be considered in the search process. The process and means for this two-way communication are the up to the Communication Committee. It is anticipated that the Communications Committee will last about one year.